



## **WOMENSWOLD PARISH COUNCIL**

Member of Womenswold Parish Council are summonsed to attend a meeting of  
on **TUESDAY 23<sup>rd</sup> APRIL 2024**  
at **St Margaret of Antioch Church, The Street, Womenswold at 7.00pm**

All members of the public and press are welcome

### **AGENDA**

#### **1. PUBLIC PARTICIPATION**

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 20 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

#### **2. APOLOGIES FOR ABSENCE**

- a) To receive and approve apologies for absence with reasons.

#### **3. DECLARATION OF INTERESTS**

- a) To receive any pecuniary or non-pecuniary interests.

#### **4. MINUTES OF PREVIOUS MEETING**

- a) To approve and sign the minutes of the meeting of 26<sup>th</sup> March 2024. *(appendix A)*

#### **5. REPORTS FROM COUNTY COUNCILLOR & CITY COUNCILLOR MIKE SOLE**

#### **6. GOVERNANCE AND ADMINISTRATION**

- a) To note Unity Trust Bank account opening and letter of closure sent to Barclays.
- b) To note .gov.uk website being organised and to consider Social Media policy.  
*(appendix B)*
- c) To note end of year accounts being prepared.
- d) To consider clerk job description and person specification and next steps.  
*(appendix C)*
- e) To note ICO complaint pending tribunal update.

**7. PUBLIC REALM MATTERS**

- a) To note tree work required at churchyard.

**8. CONSULTATIONS**

- a) Local Plan to 2040

**9. PLANNING AND LICENSING APPLICATIONS**

- a) To note appeal response set to Planning Inspectorate: Beggars Roost, Woolage Green alleged breach of change of use without planning permission.

**10. DATE OF NEXT MEETING - 28<sup>th</sup> May 2024 (Annual Parish Meeting + Annual General Meeting)**

*J Miller* 8<sup>th</sup> April 2024